

**TUCKAHOE COMMON SCHOOL DISTRICT  
REGULAR BOARD MEETING  
November 13, 2018**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Approval of Minutes**

RESOLVED, that the Board of Trustees approve the minutes of the Regular Board Meeting on October 9, 2018 and the Board Work Session on October 22, 2018.

Approve: Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

**IV. Correspondence**

**V. Superintendent's Report**

1. **Enrollment Update:**

PK-19, K-26, Grade 1-32, Grade 2-23, Grade 3-20, Grade 4-25, Grade 5-34, Grade 6-31, Grade 7-31, Grade 8-23 = 264

Southampton H.S.-141, Hampton Bays Elementary/Middle-1, Raynor Country Day School – 10, Our Lady of the Hamptons-21, Southampton Elementary/Intermediate Schools – 5, Chaminade-1, BOCES-1, WHBLC-8, Alternatives-2, Sequoya-1, Montessori-1, County (pending services)-2, St. John's Baptist-1, County Services-1 = 196

Total Enrollment: 460 students

2. Special Presentation

3. New York State School Boards Association Convention Update

4. NYSED – Child Nutrition Program Annual Review

**VI. Principal's Report**

1. School Events

**VII. Business Official's Report**

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1. Mitch Sobczyk – News & Notes
2. Residency Report
3. Corrective Action Plan related to the June 30, 2018 financial statement Current Year Comments

**VIII. New Business**

**IX. Old Business**

1. TCSD Wall of Honor Committee Update

**X. Policy Manual Updates**

First Reading of the following policies:

- Policy 110 – Sexual Harassment
- Policy 110-R – Sexual Harassment Regulation
- Policy 110-E – Sexual Harassment Exhibit

Second Reading and adoption of the following policy:

- Policy 6240 – Investments

**XI. P.T.O. Report**

**XII. Tuckahoe Educational Foundation Report**

**XIII. Public Commentary**

**XIV. Resolutions**

Approve: Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_ BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered \_\_\_\_\_ through \_\_\_\_\_

**Finance**

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1. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District Corrective Action Plan as related to the June 30, 2018 financial statement Current Year Comments as presented by the auditing firm of Cullen and Danowski, LLP to the Tuckahoe Common School District at their October 9, 2018 meeting.
2. RESOLVED, that the Board of Trustees approve the Third Party Custody Agreement among BNB Bank, Tuckahoe Common School District and Manufacturers and Traders Trust Company to utilize irrevocable Letters of Credit issued by the Federal Home Loans Bank of New York for the benefit of the Tuckahoe Common School District, at a margin of 100%, as Eligible Collateral.
3. WHEREAS, on or about January 2018, the Tuckahoe Common School District discovered that the gym ceiling is falling and has large holes;  
WHEREAS, such condition requires immediate action to repair such condition including the removal of wood and steel supports for the athletic equipment mounted to the gym ceiling, removal of climbing panels from north and west gym walls, installation of new ceiling panels over existing ceiling finish, temporary removal and replacement of HVAC registers in order to preserve the integrity of the building and the health, safety and welfare of the students and staff.  
NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Tuckahoe Common School District hereby declares the above-described condition in the Gym to be an emergency; and BE IT FURTHER RESOLVED that the Board of Trustees authorizes the remediation of the above described condition in the School District as an ordinary contingent expense of the Board and authorizes the Board President or his designee to take the necessary legal steps to correct said condition.
4. RESOLVED, that the Board of Trustees approve the New York Schools Insurance Reciprocal (NYSIR) Property Valuation Program, managed by CBIZ Valuation Group, LLC (CBIZ), to assist the district with establishing supportable property values to address both insurance and GASB-34 property cost accounting requirements at no cost to the district.
5. WHEREAS, the Board of Trustees of the Tuckahoe Common School District adopted a Policy to Dispose of Surplus items, and;  
WHEREAS, the Board of Trustees has designated the School Business Official as the person responsible to properly dispose of said obsolete items,  
THEREFORE, BE IT RESOLVED, that the inventory list of obsolete items submitted by the Technology Department and reviewed by the Board of Trustees be declared obsolete and disposed of at the discretion of the School Business Official.
6. RESOLVED that the Board of Trustees approve the extra classroom activity request of Grades 6, 7 and 8 to participate in a Wreath Sale Fundraiser from November 1, 2018 through December 5, 2018 to raise funds for the annual Washington D.C. trip.
7. RESOLVED that the Board of Trustees approve the extra classroom activity request of Grade 7 to participate in a School Spirit Sale Fundraiser from November 1, 2018 through December 5, 2018 to raise funds for the annual Washington D.C. trip.

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8. RESOLVED that the Board of Trustees approve the extra classroom activity request of Grades 6, 7 and 8 to participate in a Sweepstakes activity, with donated raffle prizes, from January 2, 2019 through February 18, 2019 to raise funds for the annual Washington D.C. trip.
9. RESOLVED that the Board of Trustees approve the extra classroom activity request of Grades 6, 7 and 8 to participate in a Yankee Candle Fundraiser from January 4, 2019 through February 8, 2019 to raise funds for the annual Washington D.C. trip.
10. RESOLVED that the Board of Trustees approve the extra classroom activity request of Grades 6, 7 and 8 to participate in a Holey Moses Cheesecake Fundraiser from November 1, 2018 through December 20, 2018 to raise funds for the annual Washington D.C. trip.

**Appointment**

11. RESOLVED that the Board of Trustees appoint Dr. Sharyn Lawall as an alternate Chairperson for the Committees on Special Education and Pre School Special Education, and the Section 504 Committee on an as needed basis only, effective November 14, 2018 through June 30, 2019.
12. RESOLVED that the Board of Trustees appoint Allison Liebnitzky and Michael Burrell Sr. as Substitute Teachers as needed for the 2018/2019 school year effective November 14, 2018 through June 30, 2019; at a rate of pay of \$125 per diem, with an increase to \$135 per diem after 20 full days of service to the district.

**Field Trip**

13. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Southampton Historical Museum to learn about communities past and present, December 14, 2018 9:45 a.m. to 12:30 p.m. at an approximate cost to the district of \$319.96.
14. RESOLVED that the Board of Trustees approve the field trip request of the National Junior Honor Society to visit The Hamptons Center for Rehabilitation and private homes of Southampton Senior Citizens for holiday caroling on December 21, 2018, from 9:30 a.m. to 12:30 p.m., at an approximate cost to the district of \$319.96.
15. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Long Island Science Center for a STEM lesson on March 21, 2019, 8:30 a.m. to 11:30 a.m. at an approximate cost to the district of \$619.96.
16. RESOLVED that the Board of Trustees approve the field trip request of Grade 2 to visit the Westhampton Performing Arts Center for a presentation of *Rosie Revere Engineer*, May 13, 2019 from 11:45 a.m. to 2:30 p.m. at an approximate cost to the district of \$619.96.

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**Policy**

17. RESOLVED that the Board of Trustees approve the following policy.

- Policy 6240 – Investments

**CSE Recommendations**

18. RESOLVED that the Board of Trustees approve the following recommendations of the Committees on Special Education and Pre School Special Education from the meetings held on October 10, 2018, October 15, 2018, October 17, 2018, October 18, 2018, October 22, 2018, October 23, 2018, October 24, 2018, October 31, 2018 and November 5, 2018.

#120480352	#120480324	#120480402	#101810000	#101550002
#120480458	#120480405	#110530002	#092750000	#103490000

**XV. Convene Meeting of the Audit Committee**

- Claims Auditor Reports – January 1, 2018 to June 30, 2018  
July 1, 2018 to September 30, 2018

19. RESOLVED that the Board of Trustees accept the Claims Auditor Reports for the periods January 1, 2018 to June 30, 2018 and July 1, 2018 to September 30, 2018.

Approve: Motion made by                      seconded by

**XVI. Executive Session, if necessary.**