

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - REGULAR BOARD MEETING
August 7, 2023

Timothy M. Gilmartin, Vice-Chairman called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 6:30 p.m.

The following Board members and District officials were present:

Timothy M. Gilmartin, Vice-Chairman
Robert E. Grisnik, Trustee
The following Board Member was absent:
Sean Hattrick, Chairman

Leonard Skuggevik, Superintendent
Lauri Lenahan, District Clerk
Doreen Buckley, Assistant Superintendent
Katelyn Fretto, Business Official

The following individuals were also present:

Brian Paddleford	Mary-Alice Halsey	Katherine Rockefeller	Patricia Marder
Sophie Greenseich	Marc Haves	Nancy Greenseich	

I. Pledge of Allegiance

II. Approval of Minutes

RESOLVED that the Board of Trustees approve the minutes of the Reorganizational Meeting on July 3, 2023.

Approve: Motion made by Robert E. Grisnik, seconded by Timothy M. Gilmartin, and unanimously carried.

III. Treasurer's Reports

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of June 2023.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

IV. Correspondence - None

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V. Superintendent's Report

1. Mr. Skuggevik updated the Board on the progress of preparing for the new school year consisting of Superintendent Conference Day, new teacher orientation, student placement, enrollment, preparation of family packets, success of Summer Program, and the custodial maintenance of the building.
2. Mr. Skuggevik inquired from the Board a meeting date to discuss the request letter from the Shinnecock Nation regarding the possibility of a high school in the Tuckahoe Common School District.
3. Mr. Skuggevik mentioned the idea of using a Study to analyze financial implications of a high school in the Tuckahoe Common School District.

VI. Business Official's Report

1. Brian Paddleford reviewed the "News & Notes" he prepared regarding work that has been completed to date.

VII. Assistant Superintendent Report

1. Ms. Buckley updated the Board on the status of the Summer School Program.

VIII. New Business - None

IX. Old Business

1. Mr. Skuggevik informed the Board that a congratulations letter was sent to Chief Suzanne Hurteau on her appointment as Southampton Village Police Chief.
2. Mr. Skuggevik informed the Board that a letter was sent to Stanley Orzechowski, as per their request, informing him that his services are no longer needed.

X. Public Commentary

Marc Hayes inquired as to understand the distribution of tax monies, tax roll and assessment from each residence in the school district. Mr. Skuggevik advised him to contact the Town of Southampton regarding the tax assessments and number of homes in the TCSD and to attend our Budget Board Meetings to understand how the monies are spent in the district.

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XI. Resolutions

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 5 and 8 through 11.

Finance

1. School Year 2023- 2024

**GENERAL RESOLUTION FOR THE PURPOSE OF PARTICIPATING IN A
COOPERATIVE BID COORDINATED BY THE BOARD OF COOPERATIVE
EDUCATION SERVICES OF NASSAU COUNTY FOR OIL & GAS BURNER
SERVICES**

WHEREAS, the Board of Trustees, Tuckahoe Common School District of New York State (the "School District") wishes to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Nassau County ("Nassau BOCES") for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS, the District, more particularly, wishes to participate in the joint cooperative bids for oil & gas burner services.

NOW THEREFORE, BE IT RESOLVED that the School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED that Nassau BOCES is hereby authorized to award cooperative bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, that the School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, that the School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the School District.

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2. RESOLVED that the Board of Trustees approve Thermo Tech Combustion Inc. to provide Oil and Gas Burner services to Tuckahoe Common School District in accordance with Nassau BOCES Cooperative Bidding Program for the 2023/2024 school year.
3. RESOLVED that the Board of Trustees approve Thermo Tech Combustion Inc. to provide air conditioning/HVAC repair services to Tuckahoe Common School District in accordance with board policy 6700 for the 2023/2024 school year.
4. **WHEREAS**, on or about July,2023, the School District discovered that the air conditioning unit in the cafetorium ceased to produce cold air.
WHEREAS, an investigation of the unit revealed that the air conditioning unit requires the following remediation, vendor will evaluate what equipment and parts will be needed to repair said unit and complete the work in order to preserve the health, safety, and welfare of the students and staff in the building and to preserve the integrity of the building.
NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby declares the above-described condition in the cafetorium to be an emergency; and
BE IT FURTHER RESOLVED that the Board of Trustees authorizes the repair of the air conditioning unit of the above-described condition in the cafetorium at the Tuckahoe School as an ordinary contingent expense of the Board and authorizes the Superintendent to take the necessary legal steps to correct said condition.
5. RESOLVED that the Board of Trustees approve payment to Julia Wynne for additional work, approved by the Administration, and performed outside the school day at her hourly rate from July 1, 2023, to June 30, 2024.

Personnel

6. RESOLVED that the Board of Trustees approve the following as Substitute Teachers as needed for the 2023/2024 school year effective September 1, 2023, through June 30, 2024; at a rate of pay of \$185 per diem:
Katherine Rockefeller Sophie Greenseich Micaela Sebastian Patricia Marder

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

Appointments

7. RESOLVED that the Board of Trustees appoint Erich Plum as a School Security Guard up to a maximum of 50 days per school fiscal year effective July 1, 2023, until June 30, 2024, at the hourly rate of \$37.91.

TABLED

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8. RESOLVED that the Board of Trustee appoint Christine Sposato as Teacher Assistant at Step 2 (\$34,267) .9 FTE and Speech Teacher at Step G5 (\$82,317) .1 FTE, with applicable fringe benefits as per the TTA Contract, for the 2023/2024 school year effective September 1, 2023, until no longer needed.
9. RESOLVED that the Board of Trustees approve the appointment of Judith Donegal as school monitor for the 2023/2024 school year at an hourly rate of \$20.91.

Field Trips

10. RESOLVED that the Board of Trustees approve the field trip request of Grade 3 to visit the Bronx Zoo for a lesson in Social Studies and Science on October 5, 2023, from 8:00 a.m. to 5:00 p.m. for a total cost of \$2,523, at an approximate cost to the district of \$2,013.

CSE Recommendations

11. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on July 25, 2023 and July 27, 2023, for the following: students.

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#120480823

At 7:08 p.m., Timothy M. Gilmartin made a motion to convene a meeting of the Audit Committee, seconded by Robert E. Grisnik and unanimously approved.

XII. Audit Committee Meeting

- Jennifer Ditta, C.P.A. of Cullen & Danowski, LLP

At 7:16 p.m., Timothy M. Gilmartin made a motion to adjourn the Audit Committee Meeting and convene the Regular Board meeting, seconded by Robert E. Grisnik, and unanimously carried.

XIII. Executive Session

At 7:17 p.m., Timothy M. Gilmartin made a motion to go into Executive Session to discuss Contractual Matters, seconded by Robert E. Grisnik and unanimously carried.

At 7:26 p.m., the Board came out of Executive Session and passed the following resolution.

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7. RESOLVED that the Board of Trustees appoint Erich Plum as a School Security Guard up to a maximum of 50 days per school fiscal year effective July 1, 2023, until June 30, 2024, at the hourly rate of \$37.91.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

At 7:27 p.m., Timothy M. Gilmartin made a motion to adjourn the meeting, seconded by Robert E. Grisnik, and unanimously carried.

Signed:
Lauri Lenahan, District Clerk