

TUCKAHOE COMMON SCHOOL DISTRICT
Minutes - Annual Budget Hearing & Regular Board Meeting
May 9, 2022

Timothy M. Gilmartin, Chairman, called the Tuckahoe School Board of Trustees Annual Budget Hearing and Regular Board Meeting to order at 6:31 p.m.

The following Board members and District officials were present:

Sean Hattrick, Chairman
Timothy M. Gilmartin, Vice-Chairman
Robert E. Grisnik, Trustee

Leonard Skuggevik, Superintendent
Lauri Lenahan, District Clerk
Doreen Buckley, Director of P.P.S.
Carl Fraser, Interim Business Official
Katelyn Fretto, District Treasurer

The following individuals were also present:

Cara Conklin-Wingfield	Melanie Crader	Mary-Alice Halsey	Victoria Kind
Andrea Dozier-Nartey	Alicia Austin	Alfred Austin	Christine Hanhausen
Christin Pena			

I. Pledge of Allegiance

II. District Clerk reads Notice of Meeting & Qualifications of Voters

District Clerk Lauri Lenahan reads the Notice of Meeting & Qualifications of Voters.

III. District Treasurer reviews the Annual Treasurer's Report for July 1, 2021 through April 30, 2022.

Katelyn Fretto, District Treasurer, reads the Annual Treasurer Report for July 1, 2021 through April 30, 2022.

RESOLVED that the Board of Trustees accept the Annual Treasurer's Report for July 1, 2021 through April 30, 2022.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

IV. Presentation of the proposed 2022/2023 School Budget

Leonard Skuggevik, Superintendent and Carl Fraser, Interim School Business Official presented the 2022/2023 proposed Tuckahoe Common School Budget.

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V. Introduction of Andrea Dozier, Executive Director of the Southampton Youth Association

Andrea Dozier of the Southampton Youth Association presented information regarding the Southampton Youth Association proposition.

VI. Introduction of Melanie Crader, Deputy Director of the Parrish Art Museum

Melanie Crader of the Parrish Art Museum presented the budget request for the Parrish Art Museum.

VII. Review qualifications of voters and remind voters that voting will take place on Tuesday, May 17, 2022 from 7:00 a.m. to 8:00 p.m. in the School Library.

District Clerk Lauri Lenahan reviewed the qualifications of voters and the date, time and place of the Budget Vote and Trustee Election.

VIII. Motion to adjourn the Budget Hearing and convene the Regular Board Meeting.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

IX. Approval of Minutes

RESOLVED that the Board of Trustees approve the minutes of the Regular Board Meeting on April 11, 2022, and the Special Board Meeting on April 27, 2022.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

X. Approval of Treasurer's Report

RESOLVED that the Board of Trustees approve the Treasurer's Report for the month of April 2022.

Approve: Motion made by Timothy M. Gilmartin, seconded by Robert E. Grisnik, and unanimously carried.

XI. Correspondence

1. Correspondence was received from the East End Health Plan regarding the Trustee Election.

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XII. Superintendent/Principal Report

1. **Enrollment Update:**

PK-23, K-26, Grade 1-30, Grade 2-26, Grade 3-29, Grade 4-33, Grade 5-24, Grade 6-18, Grade 7-26, Grade 8-31 = 266

Southampton Elementary/Intermediate Schools-4, Southampton H.S.-148, Hampton Bays Elementary/Middle-1, WHBLC-4, Sequoya-2, Alternatives-3, Bridgehampton-1, Our Lady of the Hamptons-31, Montessori-2, Raynor Country Day School-4, St. John's Baptist-4, Stony Brook School-1, Hayground-1, Lower Ross-6, It Takes a Village-1, Clayton Huey-1, Anderson Center-1, Home Schooled-6 = 221

Total Enrollment: 487 students

2. Mr. Skuggevik reviewed the NYSESLAT & NYS Math Assessments.
3. Mr. Skuggevik updated the Board of the upcoming Spring Concert dates of May 17, May 18, and May 19, 2022, at 6:30 p.m. in the cafeteria and the P.T.O Book Fair which will be held May 18, May 19, and May 20, 2022, in the gymnasium.
4. Mr. Skuggevik informed the Board of the upcoming Outdoor Education field trips to Camp Quinipet, Poconos and Adventure Park.
5. Mr. Skuggevik reminded the Board and community members that the Budget Vote & Trustee Election is Tuesday, May 17, 2022, from 7:00 a.m. until 8:00 p.m. in the school library.

XIII. Business Official's Report

1. Mr. Fraser reviewed the Residency Report.
2. Katelyn Fretto reviewed the Monthly Fund Balance Analysis.

XIV. Director of Pupil Personnel Report

1. Mrs. Buckley updated the Board regarding annual review meetings for special education services.

XV. New Business

1. Mr. Skuggevik updated the Board regarding the change of language classes for the 2022/2023 school year.
2. Mr. Skuggevik and Mr. Hattrick reviewed the possibilities of reopening Shrubland Road and how it would affect our school district.

XVI. Old Business - None

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XVII. P.T.O. Report

1. Christine Hanhausen updated the Board on the upcoming P.T.O events.

XVIII. Tuckahoe Educational Foundation Report - None

XIX. Public Commentary

1. Mary-Alice Halsey thanked the P.T.O. regarding the plant sale.

XX. Resolutions

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 5 and 7 through 21.

Personnel

1. RESOLVED that the Board of Trustees approve the title change of Nancy Roumeliotis from the position of Night Lead Custodial II to Custodial I.
2. RESOLVED that the Board of Trustees approve childcare leave under the Family and Medical Leave Act for Ashley Zilnicki to utilize accumulated sick and personal leave as appropriate and needed effective on or about September 1, 2022, with a return date on or about November 28, 2022.
3. RESOLVED that the Board of Trustees approve childcare leave under the Family and Medical Leave Act for Peter Falango to utilize accumulated sick and personal leave as appropriate and needed effective on or about September 6, 2022, with a return date on or about October 10, 2022.

Finance

4. **BE IT RESOLVED TAX ANTICIPATION NOTE RESOLUTION OF TUCKAHOE COMMON SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 9, 2022, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$2,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2023**
RESOLVED BY THE BOARD OF TRUSTEES OF TUCKAHOE COMMON SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Tuckahoe Common School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$2,000,000, and any notes in renewal thereof, are hereby authorized to be issued

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pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2022 and ending June 30, 2023, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the Chairman of the Board of Trustees, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the Chairman of the Board of Trustees, the Vice Chairman of the Board of Trustees, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

- 5. RESOLVED that the Board of Trustees approve the Engagement Letter for external auditing services from Cullen & Danowski for the 2021/2022 school year at a contract fee of \$29,200.

Appointments

- 6. RESOLVED that the Board of Trustees approve the probationary appointment of Victoria Kind to the position of Teacher Assistant effective May 10, 2022, until no longer needed; rate of pay to be at Step 1(\$32,531), prorated and the district to provide health and dental insurance coverage as per the TTA Contract.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried.

- 7. RESOLVED that the Board of Trustees approve the appointment of Davious Jackson as Substitute Custodian, as needed for the 2021/2022 school year, rate of pay \$21.19 per hour.

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8. RESOLVED that the Board of Trustees appoint Lauri Lenahan, District Clerk, as the Chief Election Official for the Budget Vote and Trustee Election on May 17, 2022.
9. RESOLVED, in accordance with Education Law Section 2025, the Board of Trustees of the Tuckahoe Common School District hereby appoint Carl Fraser as Assistant District Clerk for the May 17, 2022 Budget Vote and Trustee Election.
10. RESOLVED that the Board of Trustees appoint Mary-Alice Halsey, a school district resident, as the Election Chairperson for the Budget Vote and Trustee Election on May 17, 2022.
11. RESOLVED that the Board of Trustees appoint the following individuals as Election Inspectors for the Budget Vote and Trustee Election on May 17, 2022, at a rate of pay of \$15.00 per hour.

Mary-Alice Halsey	Jenny Filingeri
Alicia Farnam	Grace Kearns

12. RESOLVED that the Board of Trustees appoint the following individuals as Election Inspectors for the Budget Vote and Trustee Election on May 17, 2022.

Carl Fraser	Katelyn Fretto
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13. RESOLVED that the Board of Trustees appoint Elizabeth Rodrigues as a Spanish language translator at the May 17, 2022 annual budget vote and election in accordance with Section 203 of the Voting Rights Act of 1965; payment for services from 3:00 p.m. until 8:00 p.m. at contractual hourly rate.
14. RESOLVED that the Board of Trustees appoint Marlo Wilken as Election Inspector at the May 17, 2022 annual budget vote and election in accordance with Section 203 of the Voting Rights Act of 1965; payment for services from 3:30 p.m. until 8:00 p.m. at contractual hourly rate.

Field Trips

15. RESOLVED that the Board of Trustees approve Grade 8 to visit the Southampton Village on June 22, 2022, for a lesson on Local NY History, from 12:30 p.m. to 2:30 p.m. at an approximate cost to the district of \$327.36.
16. RESOLVED that the Board of Trustees approve the field trip request and payment to the Pocono Environmental Education Center for the Grade 8 outdoor environmental education trip from September 20, 2022 to September 22, 2022 at an approximate cost to the district of \$9,562.50.
17. RESOLVED that the Board of Trustees approve the field trip request and payment to the Pocono Environmental Education Center for the Grade 7 outdoor environmental education trip from October 18, 2022 to October 21, 2022 at an approximate cost to the district of \$8,825.00.

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18. RESOLVED that the Board of Trustees approve the field trip request of Grade 4 to visit the Parrish Art Museum for the purpose of Art History on June 7, 2022, from 8:20 a.m. to 11:20 a.m., at an approximate cost to the district of \$327.36.
19. RESOLVED that the Board of Trustees approve the field trip request of Grade 4 to visit the Southampton History Museum for the purpose of Social Studies Colonial Times on June 17, 2022, from 10:15 a.m. to 2:15 p.m., at an approximate cost to the district of \$425.56.
20. RESOLVED that the Board of Trustees approve the field trip request of the Guidance Department and Grade 8 to visit Southampton High School for Southampton High School orientation on May 26, 2022 from 11:30 a.m. to 2:30 p.m. at an approximate cost to the district of \$327.36.

XXI. CSE Recommendations

21. RESOLVED that the Board of Trustees approve the recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on March 30, 2022, April 13, 2022, April 26, 2022, May 4, 2022, and May 5, 2022, for the following students.

#120480759	#120480402	#120480387	#120480715
#120480250	#120480400		

XXII. Executive Session

At 7:59 p.m., Timothy M. Gilmartin made a motion to enter Executive Session to discuss contractual matters, seconded by Sean Hattrick, and unanimously carried.

At 8:16 p.m., the Board came out of Executive Session.

At 8:17 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Robert E. Grisnik, and unanimously carried.

Signed:

Lauri Lenahan, District Clerk