

**TUCKAHOE COMMON SCHOOL DISTRICT**  
**Minutes - BOARD WORK SESSION**  
**June 27, 2022**

Robert E. Grisnik, Vice Chairman, called the Tuckahoe School Board of Trustees Work Session to order at 6:30 p.m.

The following Board members and District officials were present:

Robert E. Grisnik, Vice-Chairman  
Sean Hattrick, Trustee

The following Board Member was absent:  
Timothy M. Gilmartin, Chairman

Leonard Skuggevik, Superintendent  
Lauri Lenahan, District Clerk  
Carl Fraser, Interim Business Official  
Doreen Buckley, Director of P.P.S  
Katelyn Fretto, District Treasurer

The following individuals were also present: None

**I. Pledge of Allegiance**

**II. Superintendent/Principal Report**

1. Mr. Skuggevik reviewed the Tuckahoe Common School District Mentor - Mentee Handbook for 2022/2023 school year.
2. Mr. Skuggevik reviewed the Tuckahoe Common School District Academic Intervention Services (AIS) and Response To Intervention (RTI) Plan for the 2022/2023 school year.
3. Mr. Skuggevik updated the Board on the status of the Project SAVE Building Safety Plan and District Safety Plan for the 2022/2023 school year.

**III. Resolutions**

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried;  
BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 4.

**Finance**

1. RESOLVED that the Board of Trustees approve the use of the Employee Benefit Accrued Liability Reserve (EBALR) for the payout of accumulated sick leave retirement benefits of \$3,714.93 in 2021-22 as per Tuckahoe Teacher's Association Agreement.

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2. RESOLVED that the Board of Trustees designate Pupil Benefits Plan to provide student accident insurance for the district for the 2022/2023 school year at the cost of \$19.08 per student, with no increase from previous year.
3. RESOLVED that the Board of Trustees award the painting bid to Pan American Enterprises as the lowest responsible bidder at a cost of \$67,888. A total of three (3) bids were received and opened on May 21, 2022, at 11.00 a.m.
4. RESOLVED that the Board of Trustees approve the Intermunicipal Agreement (IMA) pursuant to New York General Municipal Law ("GML") section 119-0 between Tuckahoe Common School District and Southampton Union Free School District for providing meals to Southampton students during the 2022/2023 summer months.

**IV. Executive Session**

At 6:43 p.m., Sean Hattrick made a motion to enter into Executive Session to discuss Contractual Matters, seconded by Robert E. Grisnik, and unanimously carried.

At 8:05 p.m., the Board came out of Executive Session and passed the following resolution.

Approve: Motion made by Sean Hattrick, seconded by Robert E. Grisnik, and unanimously carried; BE IT RESOLVED that the Board of Trustees hereby approves the following resolutions numbered 5 through 15.

5. RESOLVED that the Board of Trustees approve a onetime payment to Leonard Skuggevik, Superintendent/Principal of Schools, for five (5) unused vacation days from the 2021/2022 school year, based on the rate from the 2017 Agreement, due to circumstances that did not allow the Superintendent/Principal to use the five aforementioned vacation days.
6. RESOLVED that the Board of Trustees approve a onetime payment to Doreen Buckley, Director of Pupil Personnel, for seven and a half (7.5) unused vacation days from the 2021/2022 school year due to circumstances that did not allow the Director of Pupil Personnel to use the seven and a half aforementioned vacation days.
7. RESOLVED that the Board Chairman is authorized to execute an amendment to the Agreement dated July 24, 2017, providing for the terms and conditions of the employment of Leonard Skuggevik as Superintendent/Principal of Schools for the period July 1, 2022, through June 30, 2023.
8. RESOLVED, that the Board Chairman is authorized to execute an amendment to the Agreement dated June 26, 2017, providing for the terms and conditions of the employment of Doreen Buckley as Director of Special Education and Pupil Personnel Services for the period July 1, 2022, through June 30, 2023.

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9. RESOLVED, that the Board Chairman is authorized to execute an amendment to the Agreement dated January 2, 2018, providing for the terms and conditions of the employment of Carl Fraser as Interim Business Official for the period July 1, 2022, through June 30, 2023.
10. RESOLVED, that the Board Chairman is authorized to execute an amendment to the Agreement dated July 1, 2017, providing for the terms and conditions of the employment of Katelyn Fretto as District Treasurer for the period July 1, 2022, through June 30, 2023.
11. RESLOVED that the Board Chairman is authorized to execute an amendment to the Agreement dated August 31, 2020, providing for the terms and conditions of the employment of Lauri Lenahan as District Clerk and Confidential Secretary to the Superintendent for the period July 1, 2022, through June 30, 2023.
12. RESOLVED that the Board Chairman is authorized to execute an amendment to the Agreement dated February 10, 2020, providing for the terms and conditions of the employment of Michelle Morgeneegg-Smith as Account Clerk for the period July 1, 2022, through June 30, 2023.
13. RESOLVED, that the Board Chairman is authorized to execute an amendment to the Agreement dated July 10, 2017, providing for the terms and conditions of the employment of Matthew Doris as Food Service Director for the period July 1, 2022, through June 30, 2023.
14. RESOLVED that the Board of Trustees approve the appointment of Colleen McIntyre to perform E-School data management services in accordance with the CSEA Contract for the 2022/2023 school year.
15. RESOLVED that the Board of Trustees approve the appointment of Elizabeth Kearns to perform IEP data management services at an annual stipend of \$3,000 for the 2022/2023 school year.

At 8:06 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Robert E. Grisnik, and unanimously carried.

*Signed:*

Lauri Lenahan, District Clerk