

**TUCKAHOE COMMON SCHOOL DISTRICT**  
**Minutes - REGULAR BOARD MEETING**  
**March 11, 2024**

Sean Hattrick, Chairman, called the Tuckahoe School Board of Trustees Regular Board Meeting to order at 6:30 p.m.

The following Board members and District officials were present:

Sean Hattrick, Chairman  
Timothy M. Gilmartin, Vice-Chairman  
Robert E. Grisnik, Trustee

Leonard Skuggevik, Superintendent  
Doreen Buckley, Assistant Superintendent  
Katelyn Fretto, Business Official  
Lauri Lenahan, District Clerk  
Marie Sellers, District Treasurer

The following individuals were also present:

Elizabeth Rodriques	Antoinette Counihan	Mary-Alice Halsey	Adam Ortiz
Jennifer Finocchiaro	Caroline Cenzoprano	Brain Paddleford	Mata McAskill
Lorraine Duryea	Susan Gellman	Jessica Ovanessian	Kelly McClinchy
Kimberley Tierney	Alison Goldberg	Ashley Zilnicki	Olga Warden
Taylor Block	Monica Guillen	Laura Angelone	Laurie Verdeschi
Nicole Fischette	Alison Schmidt	Rita Berry	Cara Damer
Judith Dominski			

**I. Pledge of Allegiance**

**II. Approval of Minutes**

RESOLVED that the Board of Trustees approve the minutes of the Regular Board Meeting on February 12, 2024, and the Budget Work Session on March 4, 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

**III. Treasurer's Report - None**

**IV. Correspondence**

1. Correspondence received from JoAnne Vitiello thanking the Board of Trustees and Superintendent upon her retirement.

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**V. Superintendent/Principal Report**

1. **Enrollment Update:**

PK-18, K-24, Grade 1-29, Grade 2-28, Grade 3-27, Grade 4-24, Grade 5-27, Grade 6-28, Grade 7-25, Grade 8-20 = 250

Southampton Elementary/Intermediate Schools-4, Southampton H.S.-142, Hampton Bays-0, WHBLC-3, Montessori-0, Our Lady of the Hamptons-33, Raynor Country Day School-2, St. Anthony's-1, St. John Baptist-1, Chaminade-1, Sequoya HS-0, Hayground-1, HB Ward-0, Lower Ross-8, Moriches Interm-1, Alternatives-2, Anderson Center-1, Home Schooled-3= 203

Total Enrollment: 453 students

2. Mr. Skuggevik reviewed the proposed 2024/2025 budget.

**VI. Business Official's Report**

1. Brian Paddleford reviewed his "News & Notes" he prepared regarding work that has been completed to date.

2. Mrs. Fretto reviewed the NYSIR Underwriting Survey and one recommendation.

3. Mrs. Fretto reviewed the Residency Report.

4. Mrs. Fretto reviewed the Monthly Fund Balance Analysis.

**VII. Assistant Superintendent Report**

1. Ms. Buckley reviewed Field Testing.

**VIII. New Business – None**

**IX. Old Business - None**

**X. PTO Report**

Alison Schmidt, PTO President, reviewed the upcoming PTO events scheduled.

**XI. Public Commentary**

Members of the audience were given an opportunity to comment and ask questions.

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**XII. Resolutions**

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried; BE IT RESOLVED THAT: The Board of Trustees hereby approves the following resolutions numbered 1 through 3 and 5 through 11.

**Finance**

1. School Year 2024 - 2025

**RESOLUTION (A)**

**JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM**

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the **Tuckahoe Common School District**, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each presentative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

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BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

2. RESOLVED that the Board of Trustees approve Event Kings to provide a sound, video, lighting, and generator package for the Grade 8 graduation ceremony on June 25, 2024, at a cost not to exceed \$7,475 and authorize the Board Chairman to sign the agreement.
3. RESOLVED that the Board of Trustees approve Mid-Island Party Plus to provide a rental package for the Grade 8 graduation ceremony on June 25, 2024, per the contractual agreement at a cost not to exceed \$3,439 and authorize the Board Chairman to sign the agreement.

**Personnel**

4. RESOLVED that in compliance with the provisions of Section 3012(d) of the Education Law and Part 30.3 of the Rules of the Board of Regents and upon the recommendation of the Superintendent of Schools, that Ashley Zilnicki be appointed tenure to the position of Special Education Teacher tenure area, who holds a valid New York State Certificate permitting her to teach subjects in the aforesaid tenure area, the Board of Trustees of the Tuckahoe Common School District does hereby make this appointment effective April 20, 2024.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

**Administrative**

5. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District calendar for school year 2024/2025.
6. RESOLVED that the Board of Trustees approve the Tuckahoe Common School District Board of Trustees meeting calendar for 2024/2025.

**Field Trips**

7. RESOLVED that the Board of Trustees approve the field trip request of the Art Department to take Grade 8 National Junior Art Honor Society/ Studio Art students to participate in the Visual Art Olympics in Saratoga Springs, New York for an Art Competition on May 13, 2024, through May 14, 2024, for an approximate cost to the district of \$6,087.

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**Building Use**

8. RESOLVED that the Board of Trustees approve the building use request of the Southampton Fresh Air Home to use the parking areas of the district on June 1, 2024, from 2:00 p.m. to 10:00 p.m. and on June 2, 2024, from 10:00 a.m. to 3:00 p.m.
9. RESOLVED that the Board of Trustees approve the building use request of the Southampton Golf Club to use the parking areas of the district on Saturday, July 12, 2025, from 6:00 p.m. to 10:30 p.m.
10. RESOLVED that the Board of Trustees approve the building use request for the PTO to host a PTO Family Paint Night with National Junior Art Honor Society to celebrate Art Month on May 2, 2024, from 6:00 p.m. to 7:30 p.m., at an estimated cost of \$299.28.

**CSE Recommendations**

11. RESOLVED that the Board of Trustees approve the following recommendations of the Committee on Special Education and the Committee on Pre School Special Education from the meetings held on February 9, 2024, February 27, 2024, February 29, 2024 and March 4, 2024.

#120480630	#120480795	#120480461	#120480625
#120480427	#120480538	#120480464	

**XIII. Executive Session**

At 6:55 p.m., Sean Hattrick made a motion to go into Executive Session to discuss contractual matters, seconded by Timothy M. Gilmartin, and unanimously carried.

At 7:41 p.m., the Board came out of Executive Session and passed the following resolution.

12. RESOLVED that the Board of Trustees approve services and payment to BBS Architects, Landscape Architects & Engineers, P.C. for engineering services to the Tuckahoe Common School District for the 2023/2024 school year.

Approve: Motion made by Sean Hattrick, seconded by Timothy M. Gilmartin, and unanimously carried.

At 7:42 p.m., Sean Hattrick made a motion to reconvene Executive Session to discuss contractual matters, seconded by Timothy M. Gilmartin, and unanimously carried.

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At 7:51 p.m., the Board came out of Executive Session.

At 7:52 p.m., Sean Hattrick made a motion to adjourn the meeting, seconded by Timothy M. Gilmartin, and unanimously carried.

*Signed:*

Lauri Lenahan, District Clerk